

# Opening Minutes.

 सर्वज्ञानं सर्वभूतानां सर्वज्ञानं सर्वभूतानां	जवाहर नवोदय विद्यालय जिला, छोटाउदेपुर, (गुजरात) संघालय भारत सरकार स्कूल शिक्षा और साक्षरता विभाग पोस्ट और तालुका कवाह जिला , छोटाउदेपुर , राज्य , गुजरात - 391175 JNV DIST: CHHOTAUDEPUR (GUJARAT) MINISTRY OF EDUCATION DEPT., GOVT. OF INDIA, DEPT. OF EDUCATION & LITERACY GMDU School COMPLEX, JAWAHAR NAYODAYA VIDYALAYA, KADIPANI, TEHSIL: KAWANT, Chhotaudepur, Gujarat 391175	 FIT INDIA
 भारत 2023	CBSE AFFILIATION NO: 440151 UDISE CODE: 24120501110 SCHOOL NO: 14101 EMAIL: jnvchhotaudepur@gmail.com WEBSITE: <a href="http://www.navodaya.gov.in/nvs-school/CHHOTAUDEPUR">http://www.navodaya.gov.in/nvs-school/CHHOTAUDEPUR</a>	 75 आजादी का अमृत महोत्सव

Date :18-04-2023

## PROCEEDINGS OF VIDYALAYA PURCHASE ADVISORY COMMITTEE MEETINGS HELD ON 18.04.2023 IN THE OFFICE OF THE PRINCIPAL, JNV CHHOTAUDEPUR

The meeting was started with formal welcome of the members of PAC. In his introductory speech Smt. Shephali Singh, Principal, JNV Chhotaudepur briefed the committee about the purchase Procedure of Navodaya Vidyalaya Samiti and informed the committee about the steps taken by Vidyalaya, So far in accordance with NVS Purchase procedure for procurement of various items for the Year 2023-24.

According to this tender advertisement Vidyalaya had issued blank tender forms to parties between 26.03.2023 to 17.04.2023 and last date for receipt of filled tenders was 17.04.2023 & Tender open on 18.04.2023. The details of tenders received in response to this tender notice are as under.

Sr.No.	Name of items	Total no. of tenders Issued by the Vidyalaya	Total no. of tenders downloaded from website	Total	Total no. of tenders received
01	Grocery Items	00	2	2	2
02	Vegetable & Fruits	00	5	5	5
03	Toilet Items	00	3	3	3
04	Tuck Shop cum Telephone booth	00	1	1	1
05	Washing of Cloths	00	3	3	3
06	Backery Items	00	2	2	2
07	R.O. (Drinking Water)	00	1	1	1
08	Hiring of Vehicle on Contract Basis	00	4	4	4
09	Laboratory Items	00	4	4	4

Contd...2.../-






Total -08 parties were present at the time of opening of tenders on 18-04-2023 and their list is enclosed herewith.

All the quotations received in response to Vidyalaya's tender notice dated 26.03.2023 were opened and countersigned in presence of the parties(list of parties present in the meeting is enclosed herewith) and comparative statements were prepared and submitted to the PAC.






The rates quoted by the first lowest parties where ever found necessary. And the Principal being Chairman of PAC was further authorized to lowest rates with the first lowest party so as to procure the requisite good quality items at reasonable price. The Vidyalaya was asked to prepare item wise details of first lowest party, approved rates for the year 2023-24 (From July'2023 to April, 2024) and to submit the same to the PAC for approval.

The meeting concluded with vote of thanks to members.

Signature of PAC Members:-

S. No.	Name & Designation	Chairman/Member	Signature
01	Smt. Shephali Singh Principal, JNV-Chhotaudepur.	Chairman	
02	Sh. Vimal Chakravarti SDM, Nominee Chairman VMC. Dist. Chhotaudepur	Member	
03	Miss. K. B. Pachani District Education Officer, DEO, Office, Dist. Chhotaudepur.	Member	
04	Mr. Bhanubhai Vaghela Principal, Modern School, Gojariya Dist. Chhotaudepur.	Member	
05	Mr. Dileep Kumar Meena Sr. Most Teacher, JNV- Chhotaudepur	Member	

Signature of PAC Members:-

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05	Mr. Dileep Kumar Meena Sr. Most Teacher, JNV- Chhotaudepur	Member	

# TENDER PROCEDURE THE PARTY PRESENT

SESSION 2023-24

DATE:-18.04.2023

SR.NO	NAME OF PARTY	MOBILE. NO	SING
1.	સુ. સુ. સીબી	94292 58295	(Signature)
2.	કીડ સમિતિભાઈ	9979562092	(Signature)
3.	M.H. TRAVELS - ગાંધી માર્ગની બીચ	9424533850	Mousij
4.	S. N. Deshpande	971117766	(Signature)
5.	ગોરખાણ દામજી 814661850		GB
6.	રાધ્યા પંકજી ભાઈ સુભાષી ભાઈ	9099130225	પંકજી
7.	કી.વ. સરવા	9727636643	
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

(Signature)  
SDM(SIR)

(Signature)  
18/04/2023  
DEO (MADAM)

(Signature)  
PRINCIPAL

MEMBER:-

1. Mr. Bhanubhai Vaghela (Signature)
2. Mr. Vasava sir - (Signature)
3. Mr. Nileep meena - (Signature)
4. Mr. Rajesh Anbalakshmaraja

# Final Minutes






 जवाहर नवोदय विद्यालय मंत्रालय भारत सरकार स्कूल शिक्षा और साक्षरता विभाग पोस्ट और तालुका कबाट जिला, छोटाउदेपुर, राज्य, गुजरात - 391175 JNV DIST: CHHOTAUDEPUR (GUJARAT) MINISTRY OF EDUCATION DEPT., GOVT. OF INDIA, DEPT. OF EDUCATION & LITERACY GMDC School COMPLEX, JAWAHAR & NAVODAYA & VIDYALAYA, & KADIPANI, TEHSIL: KAWANT, Chhotaudepur, Gujarat 391175	 FIT INDIA	
 भारत 2023 भारत 2023 भारत 2023	CBSE AFFILIATION NO: 440151 UDISE CODE: 24320501310 SCHOOL NO: 14303 EMAIL: jnvchhotaudepur@gmail.com WEBSITE: <a href="http://www.navodaya.gov.in/nvs-school/CHHOTAUDEPUR">http://www.navodaya.gov.in/nvs-school/CHHOTAUDEPUR</a>	 75 आजादी का अमृत महोत्सव

Date : 18-04-2023

## PROCEEDINGS OF VIDYALAYA PURCHASE ADVISORY COMMITTEE MEETINGS HELD ON 18.04.2023 IN THE OFFICE OF THE PRINCIPAL JNV, CHHOTAUDEPUR

For the opening of the Tenders for the various purchases of the Vidyalaya during the year 2023-24, the Purchase Advisory Committee held its meeting on the 18-04-2023 at 11.00 AM in the Chamber of the Principal, JNV-Chhotaudepur.

The following committee members were present in the meeting.

S.No.	Name & Designation	Chairman/Member
01	Smt. Shephali Singh Principal, JNV-Chhotaudepur.	Chairman 
02	Sh. VIMAL CHAKRAVARTI SDM, Nominee Chairman VMC. Dist. Chhotaudepur	Member 
03	District Education Officer, DEO Office, Dist. Chhotaudepur.	Member 
04	Mr. BHANUBHAI VAGHELA Principal, Modern School, Dist. Chhotaudepur.	Member 
05	Mr. DILEEP KUMAR MEENA Sr. Most Teacher, JNV- Chhotaudepur	Member 

Contd...2.../-

An Advertisement was published in the Daily News paper "Sandesh" on 26.03.2023 for various purchases and invited sealed tenders from the suppliers. The schedule of the tender was advertised as under.

1. ADVERTISEMENT :: "SANDESH DAILY" ON 26.03.2023
2. DATE OF ISSUE OF TENDER DOCUMENT :: 26.03.2023 TO 17.04.2023
3. LAST DATE FOR RECEIPT OF FILLED IN TENDER SCHEDULES:: 17.04.2023
4. DATE OF OPENING AND PURCHASE ADVISORY COMMITTEE MEETING :: 18.04.2023 AT 11.00 A.M.

1	GROCERY ITEMS
2	VEGETABLE & FRUITS
3	TOILET ITEMS
4	TUCK SHOP CUM TELEPHONE BOOTH
5	WASHING OF CLOTHS
6	BACKERY ITEM
7	R.O. (DRINKING WATER)
8	HIRING OF VEHICLE ON CONTRACT BASIS
9	LABORATORY ITEMS
10	ELECTRIC AND PLUMBING ITEMS
11	HAIR CUTTING

**1.GROCERY ITEMS:** Tender forms were issued to NIL + 02 parties are down load From the Vidyalaya Website & received by 02 parties i.e.M/s.S.N. Rathava, Kavant & M/s.Krishna Enterprise, Chhotaudepur. Hence, the minimum 03 Tenders forms are required but corum is not completed. The PAC committee has been decided to purchase through nearest JNVs approved Tenders rates.

**2.VEGETABLE & FRUITS :**

Tender forms were issued to NIL + 05 parties are down load from Vidyalaya Website & received by 05 parties. The party wise details are as under :

Sl.No.	Name of the Parties	EMD DD	DD for Tenders forms
1.	M/S. GOVARDHAN KANJIPANI	DD Not Enclosed with Tender forms	DD Not Enclosed with Tender forms
2.	M/S. DILIPBHAI,VADODARA	DD Not Enclosed with Tender forms	DD Not Enclosed with Tender forms
3.	M/S. KRISHA ENTERPRISE,CHHOTAUDEPUR	DD Enclosed	DD Enclosed
4.	M/S. PANKESHBHAI MOTI CHIKHLAI	DD Not Enclosed with Tender forms	DD Enclosed
5.	M/S. S.N. RATHVA, KAVANT	DD Enclosed	DD Enclosed

The above said parties Vide Sl.No. 01, 02 & 04 are not follow up the Tenders terms and condition given by the Vidyalaya for EMD & Tenders Fees not attached along with Tenders forms. Only 02 parties are follow up tenders terms and condition for EMD & Tenders fees attached along with tenders forms Vide Sl.No.03 & 05. Hence, the minimum 03 Tenders forms are required but corum is not completed as per the terms and condition of the tenders. The PAC committee has been decided to reject the Vegetable & fruits Tenders process and purchase through nearest JNVs approved Tenders rates.

**3. TOILET ITEMS :**

Tender forms were issued to NIL + 03 parties are down load from Vidyalaya Website & received by 03 parties. The party wise details are as under :

Sl.No.	Name of the Parties	Details of Incomplete Tenders forms
1.	M/S. S.N. RATHVA, KAVANT	Tender Items wise Rate submitted
2.	M/S. CENTUARY POLYMER INDU. VADODARA	Tender Item wise Rate Not submit
3.	M/S. KRISHA ENTERPRISE, CHHOTAUDEPUR	Tender Items wise Rate submitted

The above said parties Vide Sl.No. 02 is not follow up the Tenders terms and condition given by the Vidyalaya for Tender Items wise Rates not attached along with Tenders forms. Only 02 parties are follow up tenders terms and condition Vide Sl.No. 01 & 03. Hence, the minimum 03 Tenders forms are required but corum is not completed as per the terms and condition of the tenders. The PAC committee has been decided to reject the Toilet Items Tenders process and purchase through Authorized Dealer/ Distributors & wholesalers directly as per guide lines of Deputy Commissioner, NVS, RO, Pune Vide Ltr.No.F.5-77/NVS (PR)/F&A/2018-19/77 Dt. 07-05-2018 (Vide Point No.09) & through GEM/ Near by JNV Tender.

**4. TUCK SHOP :**

Tender forms were issued to NIL + 01 parties are down load from Vidyalaya Website & received by 01 party. The party wise details are as under :

Sl.No.	Name of the Parties	Details of Lowest Party
1.	M/S. KRISHA ENTERPRISE CHHOTAUDEPUR	RS. 500/- PER MONTH

The PAC Committee members decided to approved this single tender in the favour of students need basis and to provide facilities to the students .

**5. WASHING OF CLOTHS :** Tender forms were issued to NIL + 03 parties are down load from Vidyalaya Website & received by 03 party. The party wise no. of items lowest details are as under :

Sl.No.	Name of the Parties	Details of Lowest Party
1.	M/S. GOVARDHAN DAMJI RATHVA, KANJIPANI	Lowest- 1st

The lowest rates given by 1st Lowest-M/S. GOVARDHAN DAMJI RATHVA, KANJIPANI, The PAC Committee recommended to place the supply/work order to the said party at the approval rates and according to the terms and conditions laid down in the tender form.

Contd...4.../-

**6. BACKERY ITEM :** Tender forms were issued to NIL + 02 parties are down load From the Vidyalaya Website & received by 02 parties i.e.M/s.S.N. Rathava, Kavant & M/s.Krishna Enterprise, Chhotaudepur. Hence, the minimum 03 Tenders forms are required but corum is not completed. The Principal is Empowered to Purchase by following procedure at Vidyalaya level committee or Retendering process at the earliest.

**7. R.O. (DRINKING WATER FOR STUDENTS):** Tender forms were issued to NIL + 01 party is down load From the Vidyalaya Website & received by 01 party i.e.M/s.S.N. Rathava, Kavant. Hence, the minimum 03 Tenders forms are required but corum is not completed. The PAC committee has been decided to start the retendering process at the earliest.

**8. HIRING OF VEHICLE ON CONTRACT BASIS :** Tender forms were issued to NIL + 04 parties are down load from Tenders forms of the Vidyalaya Website & submitted 04 parties their tenders. After verification of the tender documents. The terms and condition of the tender forms. The discrepancies is shown in the following parties tender forms are as under:

AS per the terms and condition Tenders EMD Rs.10000/- & Tender Forms Fees Rs.500/- compulsory attached with the tenders forms. But parties are not prepared DD as per terms condition of the tender.

Sl.No.	Name of the Parties	EMD DD	DD for Tenders forms
1.	M/S. MOHSIN YUNUS CHHOTAUDEPUR	DD Rs.500/-	DD RS.250/-
2.	M/S. AMIT KUMAR SHAH CHHOTAUDEPUR	DD Rs.500/-	DD RS.250/-
3.	M/S. ISHAK A. SABU CHHOTAUDEPUR	DD Rs.500/-	DD RS.250/-
4.	M/S. S N RATHVA	DD Rs.10000/-	DD Rs.500/-

The above said parties Vide Sl.No. 01, 02 & 03 are not follow up the Tenders terms and condition given by the Vidyalaya for EMD & Tenders Fees less amount DD prepared and attached along with Tenders forms. Only 01 parties are follow up tenders terms and condition for EMD & Tenders fees attached along with tenders forms Vide Sl.No.04. Hence, the above said parties not follow up terms and condition of the tenders. The PAC committee has been decided to reject the Vehicle Tenders and directed to retender process at the earliest.

**9. LABORATORY ITEMS:** Tender forms were issued to NIL + 04 parties are down load from Vidyalaya Website & received by 04 party.

The party wise no. of items lowest details are as under :

Sl.No.	Name of the Parties	Details of Lowest Party
1.	M/S. SCIENCE TECH INDIA	Lowest- Ist
2.	M/S. OM CHEMICAL	Lowest- IInd
3.	M/S. ARMY PRESS HARYANA	Lowest-III rd

The PAC Committee members decided to approved to purchase this laboratory items from SCIENCE TECH INDIA, AMBALA CANTT.

**10. Electric and Plumbing:** No Tender form was collected from the any party. The PAC committee has been decided to start the retendering process OR purchase through GEM at the earliest.



11. HAIR CUTTING: No Tender form was collected from the any party. The PAC committee has been decided to start the retendering process at the earliest.

12. SHOES & CHAPPAL : The Manufacturers M/s.Pee Aar Industries, Faridabad (Haryana) approved by MSE (Micro and Small Enterprise) . The PAC committee is recommended to place the supply order for Shoes & Chappal ,Socks etc. to the said party at the approval rates as per guide lines of Deputy Commissioner, NVS,RO, Pune Vide Ltr.No.F.5-77/NVS(PR)/F&A/2018-19/77 Dt. 07-05-2018 (Vide Point No.09).

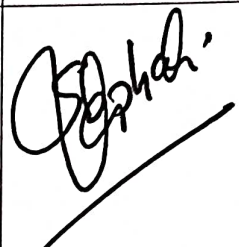

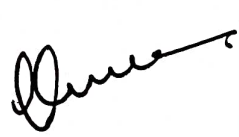

13. SPORTS EQUIPMENT:- The PAC committee is recommended to place the supply order for Sports equipment through GEM.

14. UNIFORM CLOTHS :As per Navodaya Vidyalaya Samiti,Regional Office, Pune Ltr. No.F.5-77/NVS(PR)/F&A/2018-19/77 Dt. 07.05.2018 (Vide Point No.05), the uniform cloth, bedding Items and other textile material will be procured from Govt. source only vizNTC/NSIC/STC/KVIC & Other Govt. Agencies & through GEM.As per The PAC committee is recommended to place the supply order to the Govt.source party/GEM through readymade uniform at the approval rates.

15. MILK : As per Navodaya Vidyalaya Samiti,Regional Office, Pune Ltr. No.F.5-77/NVS(PR)/F&A/2018-19/77 Dt. 07.05.2018 (Vide Point No.13), the PAC decided to procure milk from M/s.The Amul Dairy,Vadodara Or his nominate Dealer/Distributors on the rates fixed by the above said firm from time to time.

16. MEDICINE: The PAC decided to purchase medicines from Authorized dealer or distributor directly.

All the members of the Purchase Advisory Committee agreed with the above said decision and put their initial hereunder:

S. No.	Name & Designation	Chairman/Member	Signature
01	Smt. Shephali Singh Principal, JNV-Chhotaudepur.	Chairman	
02	Sh. VIMAL CHAKRAVARTI SDM, Nominee Chairman VMC. Dist. Chhotaudepur	Member	
03	MISS. K. B. PACHANI District Education Officer, DEO Office, Dist. Chhotaudepur.	Member	
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