



Navodaya Vidyalaya Samiti, Regional Office, Pune

Notification – 03/2024

Date – 07.06.2024

Online applications are invited for

ENGAGEMENT OF HOSTEL SUPERINTENDENTS IN JNVS UNDER PUNE REGION FOR THE YEAR 2024-25

For Detailed Notification visit our Website

<https://navodaya.gov.in/nvs/ro/Pune/en/home/>

Link for Online submission of application

https://docs.google.com/forms/d/e/1FAIpQLScE3GLuREXpng9hU5wijRVJAjkBEmrPBb9H5CQ5O6C2J63iMw/viewform?usp=sf_link

Portal to fill up online applications will be open

From – 07/06/2024 01.00 PM To – 17/06/2024 10.00 AM

Navodaya Vidyalaya Samiti, Regional Office, Pune

ENGAGEMENT OF HOSTEL SUPERINTENDENTS IN JNVS UNDER PUNE REGION FOR THE YEAR 2024-25

Post	Hostel Superintendents
Number of Post	15 Male & 15 Female

1. Essential Academic Qualification– Graduation in any discipline
2. Desirable Academic Qualification – a) Master’s degree/B.Ed, (b) Proficiency in regional language to be verified during personal talk (no documentary evidence required).
3. Minimum Age at the time of Engagement: 35 Years
4. Maximum Age of engagement: No engagement or extension beyond 62 years
5. Prior work Experience:
 - a) Minimum 10 years of experience in pay level 6 or above of 7th CPC (or equivalent scale), in Sr. Secondary residential school of Central/State Govt./Autonomous organizations of Central or State Govt./ Defence establishment.
 - b) Ten months (excluding vacations) with usual breaks in a year shall be considered as one year for purpose of determining experience.
6. Health/Fitness Requirement: As per NVS norms i.e. applicable for regular appointment.
7. Duties and Responsibilities of Hostel Superintendents in JNVs is attached in Annexure I
8. Shared single accommodation inside JNV campus only provided.
9. Cut-off date for calculation of age and eligibility is 17.06.2024

Instructions for Candidates

- Use your correct & working email ID & mobile number.
- The information should be filled up accurately if later at any stage, the information provided is found false/wrong /misleading, the candidature will be rejected/removed from the job.
- **A copy of the filled application form will be sent to the candidate’s mail** (Check in the spam, promotion, etc. sections/folders of the mail thoroughly).
- As per eligibility shortlisted candidates will be asked for document verification and **personal interaction in physical mode only (not**

online), further information about this will be published on NVS RO Pune website and by email to the shortlisted candidates.

- **Candidates shall bring printed and self-attested copy of the application form at the time of document verification at the venue.**
- **Candidates shall bring self-attested, photocopies of both sides** of all required documents and mark list of each semester/year of degree/ post-graduation/ diploma with originals at the time of document verification at the venue.
- **Candidates are directed to visit the website of NVS RO Pune on a regular basis for updates.**
- Candidates must bring any Government-issued ID proof with its photocopy at the time of document verification.
- Selected candidate has to sign an agreement with concerned JNV.
- Any disputes arising shall be settled at Pune & shall be subject to PUNE Court's Jurisdiction only.